

S-E-C-R-E-T

INSTRUCTION NO.  
LI 1-8

LI 1-8  
ORGANIZATION  
Revised 17 April 1974

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SUBJECT: Mission, Functions, and Delegation of Authority, Real  
Estate and Construction Division, Office of Logistics

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1. MISSION

Provide support and technical guidance on all phases of acquisition and disposal of real estate, construction, and maintenance of Agency facilities on a worldwide basis.

2. FUNCTIONS

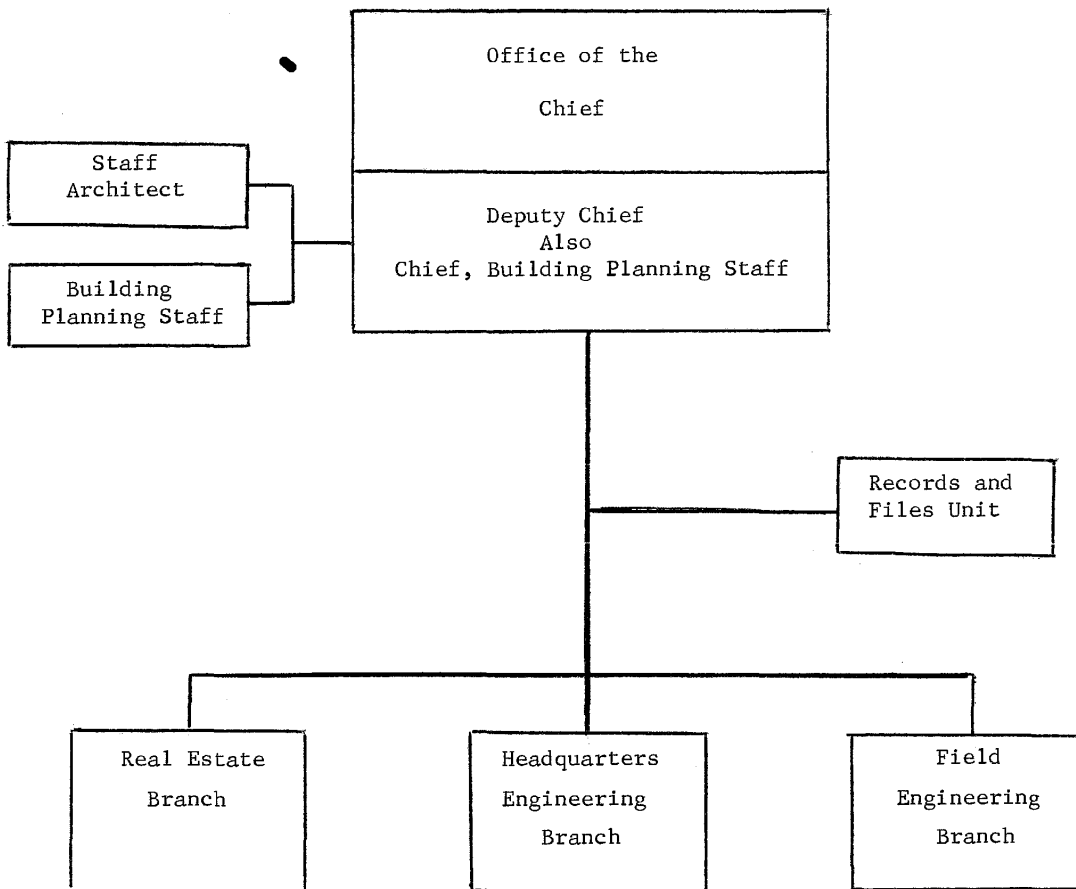
The Chief, Real Estate and Construction Division, Office of Logistics (C/RECD/OL) or, in his absence, the Acting Chief, shall:

- a. Act as the principal advisor to the Director of Logistics (D/L) on all matters relating to real estate, construction, and maintenance of Agency facilities.
- b. Conduct appropriate liaison with other Government agencies and commercial firms in support of Agency-sponsored requirements.
- c. Provide qualified personnel for management of matters pertaining to real estate, construction, and maintenance of Agency facilities on a worldwide basis.
- d. Provide guidance and management in the acquisition and disposal of domestic and foreign real estate.
- e. Budget and arrange for the acquisition, maintenance, and disposal of domestic safe sites.
- f. Coordinate legal, cover, and security aspects incident to real property transactions with the Office of General Counsel, Cover and Commercial Staff and the Director of Security or their designees.

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REAL ESTATE AND CONSTRUCTION DIVISION  
OFFICE OF LOGISTICS



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- g. Maintain records of all Agency real property, construction, and maintenance activities.
- h. Furnish architectural and engineering services including contract negotiations for real estate, construction, maintenance, and architect and engineering services in support of Agency requirements.
- i. Provide plans, budgetary estimates, and schedules for design and construction of Agency facilities through direct support, other Government agencies, or commercial firms.
- j. Provide the required support for the continuing and reliable operation of all utilities systems necessary to allow for the uninterrupted functioning of the Agency's Headquarters establishment.
- k. Monitor design, engineering, and construction activity within the Headquarters establishment.
- l. Develop updated resources consisting of Agency organizational information and space data; and develop professional planning expertise and techniques which will provide a quick-reaction response instrument for defining and implementing major conceptual building programs and studies, as directed for short-, medium-, and long-range time frames.

3. AUTHORITY AND RESPONSIBILITY

- a. In conjunction with his assigned mission, the C/RECD/OL or, in his absence, the Acting Chief, is delegated authority to:
  - (1) Execute contracts and other documents involving the expenditure of approved funds for real estate, construction, utilities, and related personal services, except that a basic contract or other document, together with any amendments thereto, which exceeds \$100,000 will require the approval of the D/L prior to its execution.
  - (2) Recommend action on requests from stations and bases for the purchase of real property and for the lease of real property

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or other fulfillment of any real estate, engineering, or construction requirement when such lease or fulfillment exceeds the authorities of Chiefs of Stations or Bases, as set forth in Agency regulations or other delegations of authority in force and effect.

- (3) Execute and issue job orders and otherwise levy requirements as necessary to meet Agency requirements for architectural, engineering, and construction services to be performed or contracted for by other Government agencies wherein reimbursement does not exceed \$100,000. Job orders requiring an expenditure of approved funds in excess of \$100,000 will require the approval of the D/L prior to execution.
  - (4) Approve requests for air-conditioning installations where approval authority has not been otherwise delegated.
  - (5) Appoint accountable officers for covert real property where accountability has not been specifically delegated to other Agency components.
- b. Any of the specific authorities itemized above may be redelegated to other RECD/OL personnel by C/RECD/OL. One copy of each delegation or redelegation of authority will be forwarded to the Executive Officer, OL.

4. ORGANIZATION

See Organization Chart on page 2.

25X1A



FRANCIS J. VAN DAMM  
Director of Logistics

S-E-C-R-E-T

INSTRUCTION NO.  
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ORGANIZATION

REVISED DATE

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SUBJECT : Mission, Functions, and Delegation of Authority, Real Estate  
and Construction Division, Office of Logistics

RESCISSION: ~~LI 1-8 dated 7 December 1970~~

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I. MISSION

Provide support and technical guidance on all phases of acquisition and disposal of real estate, construction, and maintenance of Agency facilities on a worldwide basis.

II. FUNCTIONS

The Chief, Real Estate and Construction Division, or, in his absence, the Acting Chief, shall:

- Office of Logistics (C/RECD/OL)*
- (D/L)*
- a. Act as the principal advisor to the Director of Logistics, on all matters relating to real estate, construction, and maintenance of Agency facilities.
  - b. Conduct appropriate liaison with other Government agencies and commercial firms in support of Agency-sponsored requirements.
  - c. Provide qualified personnel for management of matters pertaining to real estate, construction, and maintenance of Agency facilities on a worldwide basis.
  - d. Provide guidance and management in the acquisition and disposal of domestic and foreign real estate.
  - e. Budget and arrange for the acquisition, maintenance, and disposal of domestic safe sites.
  - f. Coordinate legal, cover, and security aspects incident to real property transactions with the Office of General Counsel, Cover and Commercial Staff and the Director of Security or their designees.
  - g. Maintain records of all Agency real property, construction, and maintenance activities.

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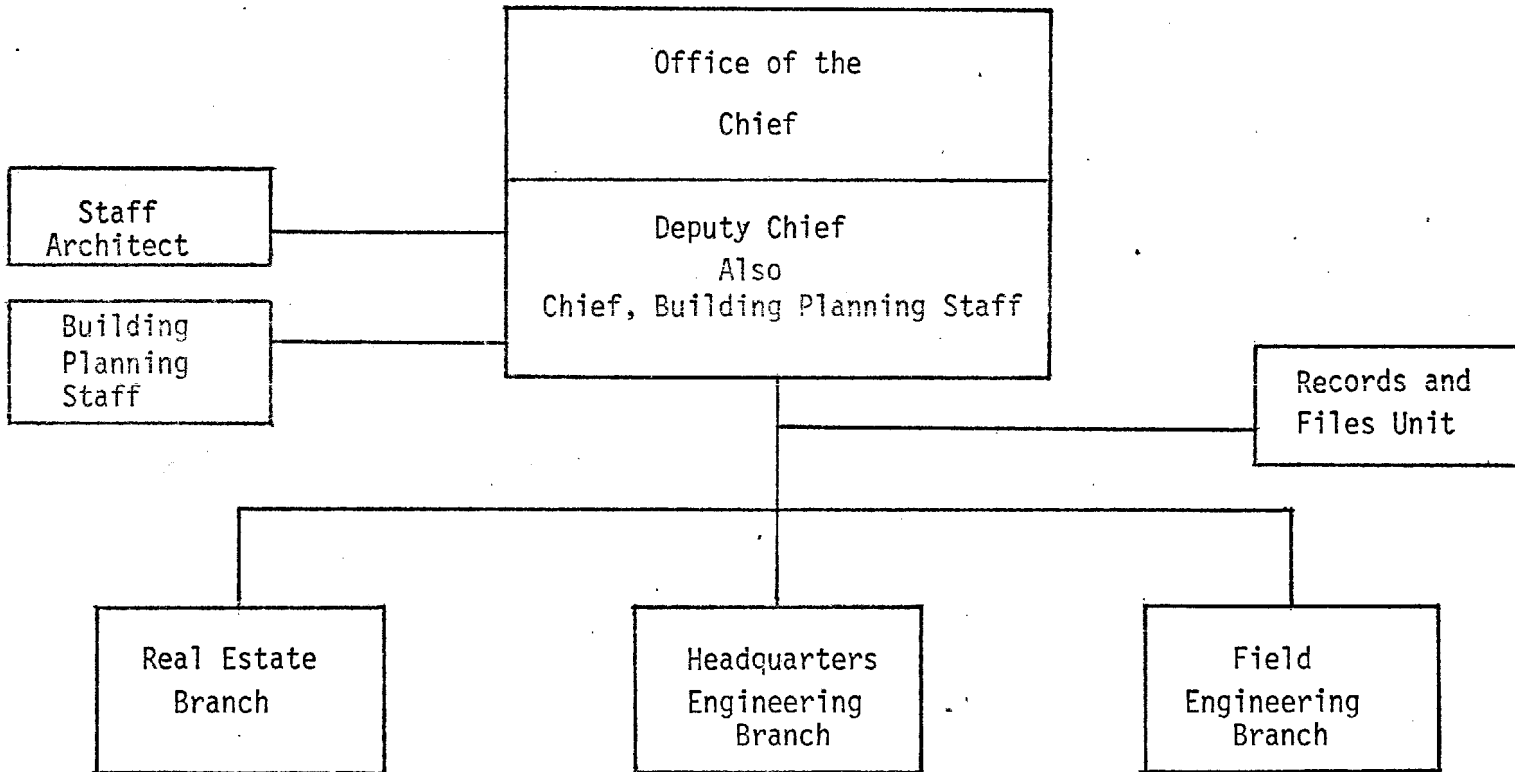
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REAL ESTATE AND CONSTRUCTION DIVISION  
OFFICE OF LOGISTICS



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- h. Furnish architectural and engineering services including contract negotiations for real estate, construction, maintenance, and architect, engineer, <sup>and</sup> ~~services~~ <sup>ING</sup> in support of Agency requirements.
- i. Provide plans, budgetary estimates, and schedules for design and construction of Agency facilities through direct support, other Government agencies, or commercial firms.
- j. Provide the required support for the continuing and reliable operation of all utilities systems necessary to allow for the uninterrupted functioning of the Agency's Headquarters establishment.
- k. Monitor design, engineering, and construction activity within the Headquarters establishment.
- l. Develop updated resources consisting of Agency organizational information and space data; and <sup>develop</sup> professional planning expertise and techniques which will provide a quick-reaction response instrument for defining and implementing major conceptual building programs and studies, as directed for short, medium, and long-range time frames.

III. AUTHORITY AND RESPONSIBILITY

CIRB CO/OL

- a. In conjunction with his assigned mission, the Chief, ~~Real Estate and Construction Division~~ or, in his absence, the Acting Chief, is delegated authority to:
  - (1) Execute contracts and other documents involving the expenditure of approved funds for real estate, construction, utilities, and related personal services, except that a basic contract or other document, together with any amendments thereto, which exceeds \$100,000 will require the approval of the ~~Director of Logistics~~ <sup>D/L</sup> prior to its execution.
  - (2) Recommend action on requests from Stations and Bases for the purchase of real property and for the lease of real property (or other fulfillment of any real estate, engineering, or construction requirement when such lease or fulfillment exceeds the authorities of Chiefs of Stations or Bases, as set forth in Agency regulations or other delegations of authority in force and effect.
  - (3) Execute and issue job orders and otherwise levy requirements as necessary to meet Agency requirements for architectural, engi-

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neering, and construction services to be performed or contracted for by other Government agencies wherein reimbursement does not exceed \$100,000. Job orders requiring an expenditure of approved funds in excess of \$100,000 will require the approval of the Director of Logistics prior to execution.

- D/L*
- (4) Approve requests for air-conditioning installations where approval authority has not been otherwise delegated.
  - (5) Appoint accountable officers for covert real property where accountability has not been specifically delegated to other Agency components.

b. Any of the specific authorities itemized above may be redelegated to other Real Estate and Construction Division personnel by the Chief, Real Estate and Construction Division. One copy of each delegation or redelegation of authority will be forwarded to the Executive Officer, Office of Logistics. *OL*.

#### IV. ORGANIZATION

See Organization Chart on page 2.

-Francis J. Van Damm  
Director of Logistics



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LI 1-8

LI 1-8  
ORGANIZATION

REVISED DATE 7 December 1970

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SUBJECT : Mission, Functions, and Delegation of Authority, Real Estate and  
Construction Division, Office of Logistics

RESCISSION: LI 1-8 dated 10 November 1964

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I. MISSION

Provide support and technical guidance on all phases of acquisition and disposal of real estate, construction, and maintenance of Agency facilities on a worldwide basis.

II. FUNCTIONS

The Chief, Real Estate and Construction Division or, in his absence, the Acting Chief shall:

- a. Act as the principal advisor to the Director of Logistics on all matters relating to real estate, construction, and maintenance of Agency facilities.
- b. Conduct appropriate liaison with other Government agencies and commercial firms in support of Agency-sponsored requirements.
- c. Provide qualified personnel for real estate, construction, and maintenance of Agency facilities on a worldwide basis.
- d. Provide guidance and management in the acquisition and disposal of domestic and foreign real estate.
- e. Budget and arrange for the acquisition, maintenance, and disposal of domestic safe sites.
- f. Coordinate legal and security aspects incident to real property transactions with the Office of General Counsel and the Director of Security or their designees.
- g. Maintain records of all Agency real property, construction, and maintenance activities.

S-E-C-R-E-T

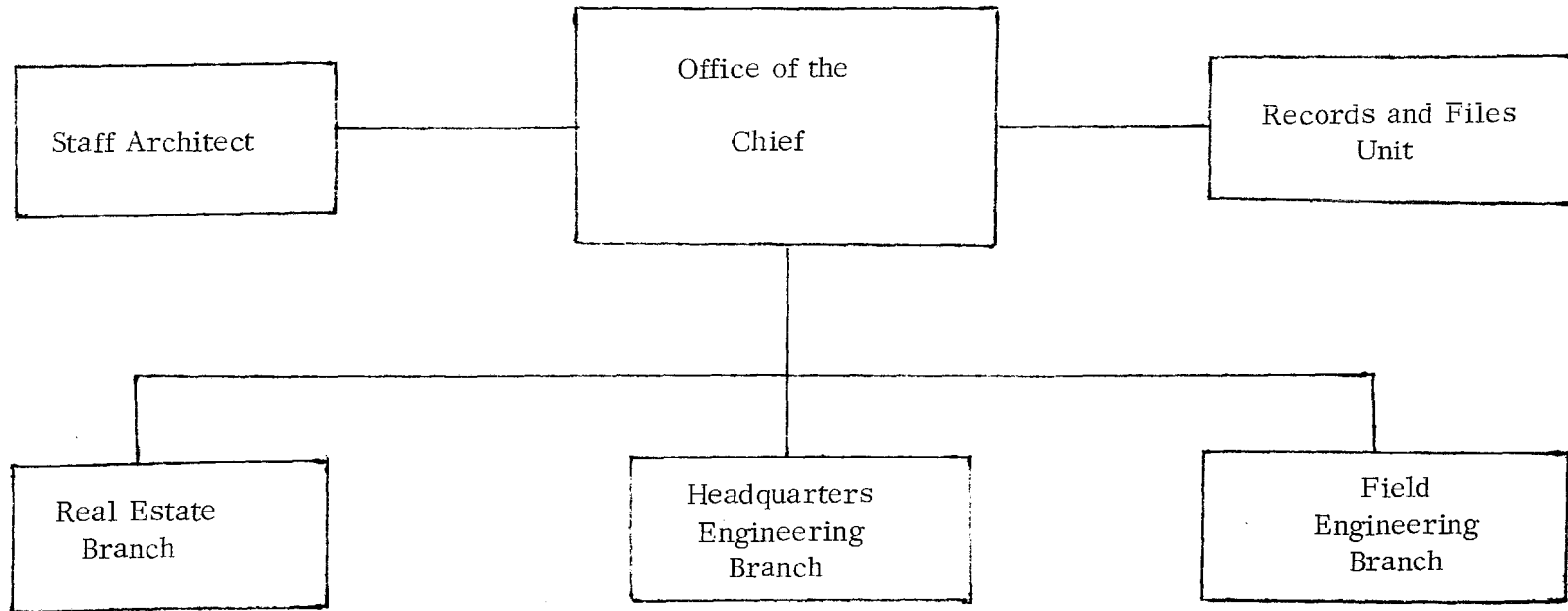
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REVISED DATE 7 December 1970

REAL ESTATE AND CONSTRUCTION DIVISION

OFFICE OF LOGISTICS



Approved For Release 2000/05/08 : CIA-RDP78-05399A000100010062-7

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- h. Furnish architectural and engineering services including contract negotiations for real estate, construction, maintenance, and architect-engineer services in support of Agency requirements.
- i. Provide plans, budgetary estimates, and schedules for design and construction of Agency facilities by direct support, other Government agencies, or commercial firms.
- j. Provide for the continuing and reliable operation of all utilities systems necessary to allow the uninterrupted functions of the Agency's Headquarters establishment.
- k. Monitor design, engineering, and construction activity within the Headquarters establishment.

### III. AUTHORITY AND RESPONSIBILITY

- a. In conjunction with his assigned mission, the Chief, Real Estate and Construction Division or, in his absence, the Acting Chief is delegated authority to:
  - (1) Execute contracts and other documents involving the expenditure of approved funds for real estate, construction, utilities, and related personal services, except that a basic contract or other document together with any amendments thereto which exceeds \$100,000 will require the approval of the Director of Logistics prior to its execution.
  - (2) Recommend action on requests from Stations and Bases for the purchase of real property and for the lease of real property or other fulfillment of any real estate, engineering, or construction requirement when such lease or fulfillment exceeds the authorities of Chiefs of Stations or Bases as set forth in Agency regulations or other delegations of authority in force and effect.
  - (3) Execute and issue job orders and otherwise levy requirements as necessary to meet Agency requirements for architectural, engineering, and construction services to be performed or contracted for by other Government agencies wherein reimbursement does not exceed \$100,000. Job orders requiring an expenditure of approved funds in excess of \$100,000 will require the approval of the Director of Logistics prior to execution.

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- (4) Approve requests for air-conditioning installations where approval authority has not been otherwise delegated.
  - (5) Appoint accountable officers for covert real property where accountability has not been specifically delegated to other Agency components.
- b. Any of the specific authorities itemized above may be redelegated to other Real Estate and Construction Division personnel by the Chief, Real Estate and Construction Division. One copy of each delegation or redelegation of authority will be forwarded to the Executive Officer.

IV. ORGANIZATION

See Organization Chart on page 2.



JOHN F. BLAKE  
Director of Logistics

25X1A

# John F. Blake

**John F. Blake** (July 10, 1922 – March 27, 1995)<sup>[1]</sup> was an American intelligence official. Blake worked at the Office of Strategic Services and the Central Intelligence Agency, including serving as Deputy Director of Central Intelligence.

John F. Blake	
<b>Born</b>	July 10, 1922 <div>San Francisco, California</div>
<b>Died</b>	March 27, 1995 (aged 72) <div>Arlington County, Virginia</div>
<b>Nationality</b>	American

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**Early life and education**

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**Honors and awards**

**Personal life and death**

**References**

## Early life and education

Blake was born in San Francisco, California on July 10, 1922.<sup>[1]</sup> He graduated from the University of San Francisco, received a master's degree in international relations from George Washington University, and graduated from the National War College of National Defense University.<sup>[2]</sup>

## Intelligence career

Blake's intelligence career began during World War II when he served in the United States Army. There, he was assigned to the Office of Strategic Services, a wartime intelligence agency of the United States during World War II and a predecessor to the Central Intelligence Agency. Blake was stationed in Washington, D.C. and continued working there after the end of World War II.<sup>[2]</sup>

In 1947, the Central Intelligence Agency was established and Blake joined. At the CIA, Blake's assignments included a tour of duty in Germany before later switching to administration. He served as director of personnel, director of logistics, assistant inspector general, and Deputy Director for Administration. From August 1977 to February 1978, Blake served as acting Deputy Director of Central Intelligence. He retired from the agency in 1979.<sup>[2][3]</sup>

In 1981, Blake was appointed staff director of the U.S. Senate Select Committee on Intelligence.<sup>[2]</sup> He was chosen by Senator Barry Goldwater.<sup>[3]</sup>

In 1982, Blake joined Electronic Warfare Associates Inc. of Vienna. He served as vice president for administration there before retiring in 1986.<sup>[2]</sup>

Blake then became an adjunct professor, teaching at the National Defense Intelligence College (now National Intelligence University) until 1993. He received an honorary doctorate in strategic studies from the college.<sup>[2]</sup>

Blake was also a former president and director of the Association of Former Intelligence Officers and a former director of the Central Intelligence Retirees Association.<sup>[2]</sup>

## Honors and awards

Blake was awarded the Distinguished Intelligence Medal three times by the CIA and also received the National Civil Service League Career Service Award.<sup>[2]</sup>

He received an honorary doctorate in strategic studies from the National Defense Intelligence College.<sup>[2]</sup>

## Personal life and death

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Blake died of cancer on March 27, 1995 in Arlington County, Virginia. He was married to Frances F. Blake for 46 years and was survived by five daughters.<sup>[2]</sup>

## References

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1. "John F Blake" (<https://www.fold3.com/record/76500745-john-f-blake>). Fold3. Retrieved April 11, 2020.
  2. "John F. Blake Dies at 72" (<https://www.washingtonpost.com/archive/local/1995/03/29/john-f-blake-dies-at-72/e3e18547-e51d-4e8c-95cd-d5a260e0ba76/>). *The Washington Post*. March 29, 1995. Retrieved April 9, 2020.
  3. "The Death of John F. Blake (Senate - April 24, 1995)" ([https://fas.org/irp/congress/1995\\_cr/s950424-tribute.htm](https://fas.org/irp/congress/1995_cr/s950424-tribute.htm)). *Federation of American Scientists - Intelligence Resource Program*. Retrieved April 9, 2020.
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### Description

U.S. Intelligence Board, then chaired by Director of Central Intelligence William E. Colby, includes representatives of the organizations which collected and reviewed intelligence before and during the October 1973 War. In November 1973, perhaps at the meeting depicted here, the Board approved the creation of a post-mortem function by the Intelligence Community Staff's Product Review Division. This photo, taken 20 November 1973, includes (seated left to right):

Major General George J. Keegan, USAF, Assistant Chief of Staff, Intelligence, U.S. Air Force  
 Lt. General Vernon A. Walters, USA, Deputy Director of Central Intelligence  
 William E. Colby, Director of Central Intelligence, Chairman, USIB  
 Ray S. Cline, Director of Intelligence and Research, Department of State  
 William N. Morrell, Jr., Department of Treasury Representative  
 Bruce A. Lowe, Executive Secretary of USIB  
 Edward S. Miller, Federal Bureau of Investigation Representative  
 James C. Poor, acting for Major General Edward B. Giller, USAF (ret'd), Atomic Energy Commissioner Representative  
 Lt. General William E Potts, USA, acting for Vice Admiral Vincent P. de Poix, USN, Director, Defense Intelligence Agency  
 Lt. General Lew Allen, Jr., USAF, Director, National Security Agency  
 Major General Harold R. Aaron, USA, Assistant Chief of Staff for Intelligence, Department of the Army

Rear Admiral Donald P. Harvey, USN, acting for Rear Admiral Earl F. Rectanus, Director of Naval Intelligence

**Date** 20 November 1973



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