THE CHANDLER LAW FIRM CHARTERED

ATTORNEYS AND COUNSELORS AT LAW

INTELLECTUAL PROPERTY LAW

The Federal Bar Building Suite 300 1815 Pennsylvania Avc., NW Washington, D.C. 20006 Please Reply to: Post Office Box 27457 Washington, D.C. 20038-7457 202.296.8484 Fax 202.296.4098

PROFESSOR JAMES P. CHANDLER
Writer's Direct Dial: 202.842.4800
E-mail professorchandler@chandlerlawfirm.com>

June 25, 2001

VIA FIRST CLASS MAIL

Karen L. Houser Manager, Organizational Planning LEADER TECHNOLOGIES LLC 921 Eastwind Drive Suite 118 Westerville, OH 43081



Re: Request for Reimbursement for Chandler Travel, June 17-19, 2001

Dear Karen:

This letter is to state The Chandler Law Firm's request for reimbursement of travel expenses incurred during his June 17-19, 2001 travel to Columbus and WPAFB. Original receipts are enclosed herewith for your files.

1.	Airport Parking (06/17-19/01)	\$ 86.00
2.	Budget Rent a Car	\$120.58
3.	Gasoline	\$16.06
4.	Southwest/Airfare	\$ 658.50
5.	Hilton Lobby Lounge-	
	(Meeting with McKibben and Bremer)	\$ 111.90
5.	Meal Expense: The Cooker -	
	(Luncheon Meeting with Leader Staff)	\$ 91.29
6.	Miscellaneous Meal Expenses	<u>\$ 25.00</u>
	TOTAL	\$ 1,109.33

Please make the reimbursement check payable to THE CHANDLER LAW FIRM CHARTERED.

PD Chk # Dr acct Amount

cc 10:

. **?**>

Karen L. Houser Manager, Organizational Planning LEADER TECHNOLOGIES LLC 921 Eastwind Drive Suite 118 Westerville, OH 43081

June 1, 2000 page 2

Of course, if you have any questions or require additional information, please do not hesitate to contact me at 202.842.4800.

Yours truly,

THE CHANDLER LAW FIRM CHARTERED

Ву:

Kelley Elizabeth Clements

Executive Assistant to the Chairman

KEhn

KEC Enclosures

Page 001

SOUTHWEST AIRLINES® TICKETLESS TRAVELSM NON TRANSFERABLE. POSITIVE IDENTIFICATION REQUIRED.

Receipt and Itinerary as of 06/16/01 08:10PM

Confirmation Number: 74ZDN3 Received: KELLEY

Confirmation Date: 06/13/01

Passenger(s):

CHANDLER/JAMES 526~2761460624-3 CLEMENTS/KELLEY 526~2761460625-4

Itinerary: Flt# Date Depart Arrive BALTIMORE-WASHNTN/CHICAGO-MIDWAY 2201 Y 17JUN01 03:45PM 04:40PM 04:05PM CHICAGO-MIDWAY/COLUMBUS OH 304 Y 183UN01 02:00PM 1898 Y 19JUN01 08:20PM 09:40PM COLUMBUS OH/BALTIMORE-WASHNTN

########

Cost: Total for 2 Passenger(s) AIR: 580.46

TAX: 60.04 PFC: 18.00

Total Fare: \$658.50

Payment Summary:

Prior payment(s):

13JUN2Ó01 VÍSA xxxxxxxxxxxxx7430 Ref 526-2761104697-5 329.25 13JUN2O01 VISA xxxxxxxxxxxx7430 Ref 526-2761104698-6 329.25

Total Payments: \$658.50

Fare Rule(s):

VALID ONLY ON SOUTHWEST AIRLINES

All travel involving funds from this Confirm no. must be completed by 06/13/02

Fare Calculation:

ADT- 2 BWIWNMDW YL 131.00 MDWWNCMH YL 93.00 CMHWNBWI YL 88.00 \$312.00 ZPBWI MDW CMH XFBWI3.00 MDW3.00 CMH3.00 \$329.25

BOARDING PASS DISTRIBUTION AT GATE.

CONDITIONS OF CONTRACT

Southwest Airlines Co. – Notice of Incorporated Terms – This notice is part of the Conditions of Contract. Air Transportation by Southwest Airlines is subject to Southwest Airlines' Passenger Contract of Carriage, the terms of which are herein incorporated by reference. Incorporated terms include, but are not restricted to: (1) Limits on liability for baggage, including fragile or perishable goods, and availability of excess valuation coverage. Baggage liability is limited to \$2,500 per customer unless you purchase excess valuation liability coverage. Exception: Carrier will not be responsible for money; jewelry; cameras; video and electronic equipment including computers; silverware; negotiable papers; securities; business documents; samples; items intended for sale; paintings; antiques; artifacts; manuscripts; furs; irreplaceable books or publications; and similar valuables contained in checked or unchecked baggage. (2) Claims restrictions, including time periods in which Customers must file a claim or sue Southwest. (3) Our rights to change the terms of the Contract. (4) Rules on reservations, check in times, refusal to carry, and smoking. (5) Our rights and limits of liability for delay or failure to perform service, including schedule changes, substitution of alternate air carriers or aircraft, and rerouting. (6) Airline flights may be overbooked. If we deny you boarding due to an oversale and you have checked in at the gate at least 10 minutes before scheduled departure, with few exceptions, we compensate you. (7) Southwest reserves the right to refuse carriage to any person who is not able to produce positive identification. You may inspect the Contract of Carriage at any Southwest ticket counter or obtain a copy by sending a request to: Southwest Airlines Co., Director of Customer Relations, PO Box 36647, Love Field, Dallas, Texas 75235-1647.

TEN-MINUTE RULE - Claim their reservations at the departure gate desk at least ten minutes prior to scheduled departure time will have their reserved space cancelled and will not be eligible for denied boarding compensation.

REFUNDS AND EXCHANGES – Any change to this itinerary may result in a fare increase. Unless otherwise noted, if you do not travel on this itinerary, you may qualify for a refund or exchange. To apply for a refund, please call 1-800-l-FLY-SWA. Written requests should include a copy of this document and be addressed to: Southwest Airlines Refunds Department 6RF, PO Box 36649, Dallas, TX 75235-1649

BUDGET RENT A CAR

COLUMBUS AIRPORT

1441 STELZER RD COLUMBUS, OH 48219

PH: (614) 471-2434

FAX:

LUSIUIIEF IIIVOIC

Date :08/25/2001

invoice Date: 06/25/2001 CHANDLER, JAMES 10621 RIVER DR

POTOMAC MD, MD 20954 PH: 2028424900 License Information:

MD 02/02/2003 RO Number :

PO Number :

FB# EP052E

Agreement Number :

CMHAP-122418

CHANDLER, JAMES 10621 RIVER DR POTOMAC MD. MD 20664

Vehicle Number 353001		Vehicle Type		Vehicle Plate BEU9391	Date Rented 06/18/2001 04:52 PM		Date Returned			
		2001 DODGE INTREPID					06/19/2001 06:00 PM			
7	Day(s) @	\$50.00	=	\$100.00	• To a septimination of the se	a	Day(s) (D	\$0.00	202	\$0.00
O	Day(s) 🐠	\$0.00	=	\$0.00		Ð	Weskend @	\$0.00	10.0	\$0.00
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0	Day(s) 🙆	\$0.00	=	\$0.00		0	Month(s) 😩	\$0.00	=	\$0.00

Rental Period :

2 day(s)

STATEMENT OF CHARGES

Rate Charge: \$100.00 Interest Charge: \$0.00 MI/Km Charge: \$0.00 Subtotal: \$103.46 Late Charge: 30.00 **CONCESSION SURCHAR\$10.54** Surcharge Charge: \$3,46 **OHIO STATE TAX** \$6.56 Fuel Charge: \$0.00 \$0.00 Damage Waiver: \$0.00 \$0.00 Personal Insurance: \$0.00 \$0.00 Liability Insurance: \$0.00 Additional Driver: \$0.00 Total Charges: \$120.58 Under Age : \$0.00

Under Age: \$9.00
Out of Area: \$0.00
Foreign Drop: \$0.00

Other Charges: \$0.00

Tax ID: 31-0862856

Driver Payments:

\$120.58

Net Due From Driver:

\$0.00

Please Make Check Payable To and Remit To:

DUE UPON RECEIPT

BUDGET RENT A CAR 1441 STELZER RD Agreement Number :

CMHAP-122418

CHANDLER, JAMES

COLUMBUS, OH 43219

Please Pay This Amount:

\$0.00

LEADER TECHNOLOGIES LLC

3399

The Chandler Law Firm 06/25/2001

Bill#

7/5/2001

1,109.33

BankOne - Checking

Exp reimb: June 17 - 19, 2001

1,109.33

13272

www.checksforless.com 800-245-5775 Order # 035271-A

B.W.I. AIRPORT FARKING MAIN TERMINAL GARAGE MARYLAND PARKING

RATHON SHER ROAD S OH # 627651

RODUCT PPU NLD \$1,449 TOTAL GAL \$ 16.06

XXXXX1651

004 AUTH# 00 L: 594581 03158 1 02:53:31 PM

OU. WE ATE YOUR S!

Ropoti 2385 06-19-01 21:44 L# 8 A# 33 Txn# 7634 06-17-01 15:05 In 06-19-01 21:44 Out Tkt# 040960 \$ 84,20 Fee 1 Total Tax \$ 1.80 Total Fee \$ 86.00 VISA CARD \$ 86.00-XXXXXXXXXXXXXX1651 02-03 Approval No.: 034829 Reference No.: 75487079 Change Due \$ 0.00 THANK YOU HAVE A SAFE TRIP

THE SE PAR SOLET (

249 Page

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1 WATER / 0.00 4 TE/ 5.00 2 NANTOC / NATO 6.99

SLA S CASSAS G.S

SUP S A.A 6.6 CD CH CASSAR 8.95 NO 88 CON 10 88 2.49 SOUP/SE VEWICH 8.49

BWL CARON CHA SOUF/SANDAICH 5.45 301 POI/TH AT 1 AND POTUTO 3 44

1 DAL POTLIC / 3 40 1 DAL CHILA DA MAGMANI PRI / 3 48

-13 TOTH -1 3C 1AX 51:12- 37, 6782 -1

> .(937; 427 000 WWW.THE DOINLEST "

MOW HAS YOUR DINING EXPERIENCES CALL 7 - 888 - COUKERG THE COOKER BAR & GRILLE 2819 CENTRE DRIVE BEAVERCREEK, OHIO 48324

CARD TYPE: _VISA

ACCT #:

EXP DATE: 02/03 AUTH CODE: 012193 CHECK: 1629 TABLE: 2/1

SERVER: 246 MARK VSCA: AUTH DRIVER

SUBTOTAL: \$

82.99

TIP: 830

TOTAL: 4 TOTAL: I AGREE TO COMPLY WITH THE CARDHOLDER AGREEMENT.
SIGNATURE

** GUEST COPY **

HOW WAS YOUR DINING EXPERIENCE? CALL 1-888-COOKER6

The Lubby Lounge At The : Gilton Columbus 3900 Shagrin Drive Calumbus, DH 43219 614-414-5000

for Maria

1526

TABLE

23/1

CHRVER

208 SHELLY

04TE:

JUN18'01 6:25PM

CARD TYPE: Visa

ACCT ##

EXP DATE:

02/03 AUTH CODE: 091694

THE CHID

SUBTUTAL:

TUTAL:

CUSTOMER SYSMA

I AGREE TO PAY ABOVE AMOUNT ACCORDING TO CARD ISSUER AGREEMENT

OND COPY FOR GUEST,

THE CHANDLER LAW FIRM CHARTERED

ATTORNEYS AND COUNSELORS AT LAW

INTELLECTUAL PROPERTY LAW

The Federal Bar Building Suite 300 1815 Pennsylvania Avc., NW Washington, D.C. 20006 Please Reply to: Post Office Box 27457 Washington, D.C. 20038-7457 202.296.8484 Fax 202.296.4098

PROFESSOR JAMES P. CHANDLER
Writer's Direct Dial: 202.842.4800
E-mail professorchandler@chandlerlawfirm.com>

June 25, 2001

VIA FIRST CLASS MAIL

Karen L. Houser Manager, Organizational Planning LEADER TECHNOLOGIES LLC 921 Eastwind Drive Suite 118 Westerville, OH 43081



Re: Request for Reimbursement for Chandler Travel, June 17-19, 2001

Dear Karen:

This letter is to state The Chandler Law Firm's request for reimbursement of travel expenses incurred during his June 17-19, 2001 travel to Columbus and WPAFB. Original receipts are enclosed herewith for your files.

1.	Airport Parking (06/17-19/01)	\$ 86.00
2.	Budget Rent a Car	\$120.58
3.	Gasoline	\$16.06
4.	Southwest/Airfare	\$ 658.50
5.	Hilton Lobby Lounge-	
	(Meeting with McKibben and Bremer)	\$ 111.90
5.	Meal Expense: The Cooker -	
	(Luncheon Meeting with Leader Staff)	\$ 91.29
6.	Miscellaneous Meal Expenses	<u>\$ 25.00</u>
	TOTAL	\$ 1,109.33

Please make the reimbursement check payable to THE CHANDLER LAW FIRM CHARTERED.

PD Chk # Dr acct Amount

cc 10:

. **?**>

Karen L. Houser Manager, Organizational Planning LEADER TECHNOLOGIES LLC 921 Eastwind Drive Suite 118 Westerville, OH 43081

June 1, 2000 page 2

Of course, if you have any questions or require additional information, please do not hesitate to contact me at 202.842.4800.

Yours truly,

THE CHANDLER LAW FIRM CHARTERED

Ву:

Kelley Elizabeth Clements

Executive Assistant to the Chairman

KEhn

KEC Enclosures

Page 001

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Receipt and Itinerary as of 06/16/01 08:10PM

Confirmation Number: 74ZDN3 Received: KELLEY

Confirmation Date: 06/13/01

Passenger(s):

CHANDLER/JAMES 526~2761460624-3 CLEMENTS/KELLEY 526~2761460625-4

Itinerary: Flt# Date Depart Arrive BALTIMORE-WASHNTN/CHICAGO-MIDWAY 2201 Y 17JUN01 03:45PM 04:40PM 04:05PM CHICAGO-MIDWAY/COLUMBUS OH 304 Y 183UN01 02:00PM 1898 Y 19JUN01 08:20PM 09:40PM COLUMBUS OH/BALTIMORE-WASHNTN

########

Cost: Total for 2 Passenger(s) AIR: 580.46

TAX: 60.04 PFC: 18.00

Total Fare: \$658.50

Payment Summary:

Prior payment(s):

13JUN2Ó01 VÍSA xxxxxxxxxxxxx7430 Ref 526-2761104697-5 329.25 13JUN2O01 VISA xxxxxxxxxxxx7430 Ref 526-2761104698-6 329.25

Total Payments: \$658.50

Fare Rule(s):

VALID ONLY ON SOUTHWEST AIRLINES

All travel involving funds from this Confirm no. must be completed by 06/13/02

Fare Calculation:

ADT- 2 BWIWNMDW YL 131.00 MDWWNCMH YL 93.00 CMHWNBWI YL 88.00 \$312.00 ZPBWI MDW CMH XFBWI3.00 MDW3.00 CMH3.00 \$329.25

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TEN-MINUTE RULE - Claim their reservations at the departure gate desk at least ten minutes prior to scheduled departure time will have their reserved space cancelled and will not be eligible for denied boarding compensation.

REFUNDS AND EXCHANGES – Any change to this itinerary may result in a fare increase. Unless otherwise noted, if you do not travel on this itinerary, you may qualify for a refund or exchange. To apply for a refund, please call 1-800-l-FLY-SWA. Written requests should include a copy of this document and be addressed to: Southwest Airlines Refunds Department 6RF, PO Box 36649, Dallas, TX 75235-1649

BUDGET RENT A CAR

COLUMBUS AIRPORT

1441 STELZER RD COLUMBUS, OH 48219

PH: (614) 471-2434

FAX:

LUSIUIIEF IIIVOIC

Date :08/25/2001

invoice Date: 06/25/2001 CHANDLER, JAMES 10621 RIVER DR

POTOMAC MD, MD 20954 PH: 2028424900 License Information:

MD 02/02/2003 RO Number :

PO Number :

FB# EP052E

Agreement Number :

CMHAP-122418

CHANDLER, JAMES 10621 RIVER DR POTOMAC MD. MD 20664

Vehicle Number 353001		Vehicle Type		Vehicle Plate BEU9391	Date Rented 06/18/2001 04:52 PM		Date Returned			
		2001 DODGE INTREPID					06/19/2001 06:00 PM			
7	Day(s) @	\$50.00	=	\$100.00	• To a septimination of the se	a	Day(s) (D	\$0.00	202	\$0.00
O	Day(s) 🐠	\$0.00	=	\$0.00		Ð	Weskend @	\$0.00	10.0	\$0.00
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0	Day(s) 🙆	\$0.00	=	\$0.00		0	Month(s) 😩	\$0.00	=	\$0.00

Rental Period :

2 day(s)

STATEMENT OF CHARGES

Rate Charge: \$100.00 Interest Charge: \$0.00 MI/Km Charge: \$0.00 Subtotal: \$103.46 Late Charge: 30.00 **CONCESSION SURCHAR\$10.54** Surcharge Charge: \$3,46 **OHIO STATE TAX** \$6.56 Fuel Charge: \$0.00 \$0.00 Damage Waiver: \$0.00 \$0.00 Personal Insurance: \$0.00 \$0.00 Liability Insurance: \$0.00 Additional Driver: \$0.00 Total Charges: \$120.58 Under Age : \$0.00

Under Age: \$9.00
Out of Area: \$0.00
Foreign Drop: \$0.00

Other Charges: \$0.00

Tax ID: 31-0862856

Driver Payments:

\$120.58

Net Due From Driver:

\$0.00

Please Make Check Payable To and Remit To:

DUE UPON RECEIPT

BUDGET RENT A CAR 1441 STELZER RD Agreement Number :

CMHAP-122418

CHANDLER, JAMES

COLUMBUS, OH 43219

Please Pay This Amount:

\$0.00

LEADER TECHNOLOGIES LLC

3399

The Chandler Law Firm 06/25/2001

Bill#

7/5/2001

1,109.33

BankOne - Checking

Exp reimb: June 17 - 19, 2001

1,109.33

13272

www.checksforless.com 800-245-5775 Order # 035271-A

B.W.I. AIRPORT FARKING MAIN TERMINAL GARAGE MARYLAND PARKING

RATHON SHER ROAD S OH # 627851

RODUCT PPU NLD \$1,449 TOTAL GAL \$ 16.06

XXXXX1651

004 AUTH# 00 L: 594581 03158 1 02:53:31 PM

OU. WE ATE YOUR S!

Ropoti 2385 06-19-01 21:44 L# 8 A# 33 Txn# 7634 06-17-01 15:05 In 06-19-01 21:44 Out Tkt# 040960 \$ 84,20 Fee 1 Total Tax \$ 1.80 Total Fee \$ 86.00 VISA CARD \$ 86.00-XXXXXXXXXXXXXX1651 02-03 Approval No.: 034829 Reference No.: 75487079 Change Due \$ 0.00 THANK YOU HAVE A SAFE TRIP

THE SEPARATE OF

果长冬米子》"

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249 Page

SUP S A.A 6.6 C.C. CHI CASSAR 8.95 MI CONT 10 98 2.49 SOUP/SE VOWICH 8.49 BW. COMON CINK SOUP/SE VOWICH 6.45

900F/SANCWICH 6.41
301_ POT/TO 30
1 000_ POTWOO 3 46
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> .(937; 427 000 WWW.THE DOINLEST "

MOW HAS YOUR DINING EXPERIENCES CALL 7 - 888 - COUKERG THE COOKER BAR & GRILLE 2819 CENTRE DRIVE BEAVERCREEK, OHIO 48324

CARD TYPE: _VISA

ACCT #:

EXP DATE: 02/03 AUTH CODE: 012193 CHECK: 1629 TABLE: 2/1

SERVER: 246 MARK VSCA: AUTH DRIVER

SUBTOTAL: \$5

82.99

TIP: 830

TOTAL: 4 TOTAL: I AGREE TO COMPLY WITH THE CARDHOLDER AGREEMENT.
SIGNATURE

** GUEST COPY **

HOW WAS YOUR DINING EXPERIENCE? CALL 1-888-COOKER6

The Lubby Lounge At The : Gilton Columbus 3900 Shagrin Drive Calumbus, DH 43219 614-414-5000

for Maria

1526

TABLE

23/1

CHRVER

208 SHELLY

04TE:

JUN18'01 6:25PM

CARD TYPE: Visa

ACCT ##

02/03

EXP DATE:

AUTH CODE: 091694

THE CHID

SUBTUTAL:

TUTAL:

CUSTOMER SYSMA

I AGREE TO PAY ABOVE AMOUNT ACCORDING TO CARD ISSUER AGREEMENT

OND COPY FOR GUEST,